

**22nd July 2022**

**Dear Parents and Carers,**

As we reach the end of the summer term and academic year, we wish to share information with our families regarding our return to school in September 2022.

We would also like to take this opportunity, on behalf of the governing body, headteacher and staff at Alexandra Park Junior School, to thank you for the support you have given us throughout this academic year.

We would like to thank all the staff for all they have done at Alexandra Park Junior School, not only in developing our children's love of learning but also in the support they have given to the wider life of school. At the end of this academic year we say good bye to Mrs Latif (Year 5 class teacher) and Mr Harrison our Site manager who is retiring over the Summer.

We would like to welcome two new teachers Miss Mahmood and Miss Ali who joined the team of staff last week and will be teaching in year 4.

### **Arrangements for the start of September**

Children will return to school on **Wednesday 7th September.**

Breakfast Club will be open from 8am on Wednesday 7th September. Attached is a breakfast club form if you wish your child to attend or you can contact the school office on 0161 770 8321 and ask to speak to Mr Clarke or Miss Thompson to secure a place for your child.

Sports activities take place after school and children who attend clubs **MUST** be collected by an adult as they are not allowed to walk home alone. We have various clubs on offer that are organised throughout the year, these include events such as: Dodgeball, Netball, Football, Dance, Ultimate Frisbee, Boccia, Eco minions, cricket and much more. Letters will be sent out at the start of the new school year.

### **Changes to school start and finishing times**

From September there will be changes to the school start and finish times.

**To raise standards further in school the school starting time will be 8.40am for ALL children. The finishing time for ALL children will be 3.10pm.**

We have had children in school this year for interventions from 8.30am each morning and this extra time before and after school next year will allow ALL children to receive this extra support.

This will also allow families who have children at Glodwick Infant School plenty of time to drop and collect other siblings.

The school gates will be opened at 8.35am every morning and families can take their children to the external classroom doors. Teachers will open their doors to welcome children at 8.40am.

Class 4 will enter Class 5 door and Class 8 will enter Class 7 door.

### **Collection of children policy**

To ensure the safeguarding of all children, it is essential that the school has a procedure in place for the safe collection of all children at the end of a school day, and guidance for parents in the event of them being late/unable to collect their child.

With parental permission signed in Data collection forms at the beginning of an academic year, years 5 and 6 are allowed to make their way to and from school unaccompanied. Year 3 and 4 children **MUST** be dropped off and collected by an adult and not older siblings in school.

Lateness of collection will be recorded and monitored by the school. This information may be shared with Educational Welfare or Social Care if persistent lateness continues.

The school acknowledges that those with parental responsibility have a legal right to collect their children from school and this will be respected. In the event of any dispute, it is the responsibility of the parents to notify the school of the arrangements that have been made. This includes any court orders that may be in place, provided that legal documentation is provided as evidence.

### **Attendance**

Our attendance continues to be a priority in order for our children to be successful in life they need to take every opportunity with regards to their learning. All children should attend school everyday.

Please see attached information regarding your child's attendance.

### **School Holiday Calendar 2022-23**

This is available to view and download from our school website. A copy is also attached to this newsletter.

### **School Lunches**

Food cooked and served in Alexandra Park Junior school meets high quality food standards so that our children have healthy, balanced diets.

Please visit this page on our website to see our kitchen in action and meet the Cook and the team.

[http://www.alexandrapark.oldham.sch.uk/?page\\_id=194](http://www.alexandrapark.oldham.sch.uk/?page_id=194)

School dinners will remain at £2.55 per day. Totalling £12.75 per week.

We are a cashless school and all payments are paid through Sims Pay (Known as Sims Agora). All new parents/carers will need to provide a hotmail or gmail address so that codes can be sent for payment.

Our office staff will be happy to help with this.

### **Entitlement to Free School Meals**

Type into google 'free school meals application Oldham.'

Click the first link and you will see a page that gives you all the information you need to apply. The application button is at the bottom of the screen.

#### **Universal free school meals**

**All children were free in Glodwick however you now need to apply as it is not automatic.**

You can get free school meals if your child attends a local authority maintained school (not private) and you receive one of the following:

- Income Support (IS)
- Income-based Jobseekers Allowance (IBJSA)
- An income-related employment and support allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided you are not entitled to Working Tax Credit) and have an annual income (as assessed by Her Majesty's Revenue and Customs) that does not exceed the current year's level
- the Guaranteed element of State Pension Credit
- Working Tax Credit during the four-week period immediately after your employment finished, or after you start to work less than 16 hours per week.
- Universal Credit, provided you have an annual net earned income of no more than £7,400 (£616.67 per month) )

If you are struggling to apply please do let the office know and we can help with the application.

### **School Uniform**

Please refer to the information attached to this newsletter.

Where parents/carers are struggling with uniform please contact Miss Thompson (Pastoral Lead) at the school and we can support in anyway.

### **Other information:**

School fund contributions are £10 per term and a letter will be sent out in the new school year with more details about these contributions.

Red school bags and water bottles are available to buy from the school office and these are at a cost of £1.25 (Bottle) and £6.00 (Red School Bag)

### School Details

Tel: 0161 770 8321

email - [info@alexandrapark.oldham.sch.uk](mailto:info@alexandrapark.oldham.sch.uk)

school website - [www.alexandrapark.oldham.sch.uk](http://www.alexandrapark.oldham.sch.uk)

### Summer Holiday vouchers

Please find below information regarding school meal vouchers. As always please do contact Miss Corry if you require any support.

You may have read in the local media that Oldham Council has been allocated £2.4m of funding to support vulnerable residents through its Household Support Fund. Some of this funding will be used to cover food voucher support for children eligible for means tested Free School Meals over the summer holiday.

We want to ensure that those eligible for free school meals on the grounds of low income receive a food voucher to cover the summer holiday at a rate of **£40 per eligible child**.

The most effective way of ensuring vulnerable families receive the vouchers that can be used in the Oldham supermarket of their choice is via a third-party online hub – known as WONDE.

WONDE is a data integration company already used by many schools in Oldham who offer a free school meal voucher system. This voucher system has a live link to your school's data therefore automatically recognises the students who are eligible for Free School Meals. The system should be quick and easy to use and produces the vouchers that can be used in most Oldham supermarkets.

If your child is entitled to income based free school meals, please look out for an email and/or text confirming that your voucher has been issued.

For more information go to: <https://help.evouchers.com/hc/en-gb> This includes a step by step guide of how to access the vouchers (once your school has issued them to you).

If you have any questions, please contact the school in the first instance.

For any families that are really struggling for food and provisions over the school holiday, please visit the Oldham Council website [www.oldham.gov.uk/wecanhel](http://www.oldham.gov.uk/wecanhel) which lists financial support and benefits that are available for residents.

Finally, we would like to take this opportunity to thank you personally for your patience during what has been another challenging year. Please look after yourselves and your families, enjoy your time together and stay safe. We look forward to welcoming our children back and our new children to year 3 in September.

We will be back again,

**'To learn, be happy and safe and achieve our very best!'**

With kindest regards,

Mrs Seabright  
Headteacher



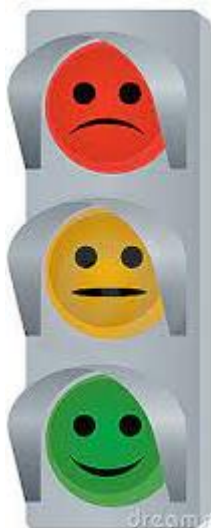


# Alexandra Park Junior School

*To Learn, Be Happy and Achieve Our Best*

## Attendance/Punctuality

Our traffic light systems for attendance in school:



<b>100%-97%</b>	Outstanding attendance.
<b>96%-95%</b>	National standard for attendance.
<b>94%-90%</b>	Attendance is well below expected and needs improvement.

Persistent absents are a serious concern for the school and your child's education. It is well below the national expectation and requires improvement.

Being late to school will also affect your child's learning and can impact how they settle into the school day.

Holidays during school year are not permitted under any circumstances, and in some cases these can lead to fines.

Attendance is monitored throughout the year by our Attendance Officer. If attendance is less than 95%, parents/carers are asked to attend a meeting with the Head Teacher. If the meeting is missed and the child has five more unauthorised absences, you will receive a penalty warning.

- There can be medical circumstances that affect your child's attention and we are understanding of this.

## Alexandra Park Junior School

### Holiday dates 2022/2023

School opens	School closes	Number of school days
Wednesday 7 <sup>th</sup> September 2022	Friday 21 <sup>st</sup> October	33
Monday 31 <sup>st</sup> October 2022	Friday 16 <sup>th</sup> December 2022	35
Tuesday 3 <sup>rd</sup> January 2023	Friday 10 <sup>th</sup> February 2023	29
Monday 20 <sup>th</sup> February 2023	Friday 31 <sup>st</sup> March 2023	30
Monday 17 <sup>th</sup> April 2023	Friday 26 <sup>th</sup> May 2023	29*
Tuesday 6 <sup>th</sup> June 2023	Friday 21 <sup>st</sup> July 2023	34
		190

\* Closed for bank holiday Monday 1<sup>st</sup> May 2023.

School will close for 2 weeks at Easter and will close for 1 week and 1 day at the end of May for Summer half term.



## Our School Uniform Colour and Style Code

Parents and carers may buy school uniform items from wherever they wish, please stick to the school colours and styles. If you want polo shirts or sweatshirts with our school logo, these can be purchased direct from Debonair (Tommyfield Market) in Oldham.

### **Uniform**

#### Cold Weather

Black Skirt, tunic or trousers  
Red sweatshirt or cardigan (plain red or with the school logo)  
White polo shirt  
Black Headscarf (no pins - these fall out and can be dangerous)  
White or black socks, black tights or black leggings - no bright colours or patterns  
Black shoes (sensible and with a safe grip - non slip or trainers)

**To be worn on Non PE days**

#### Warmer Weather

Red dress in red check or stripe

#### Sports Kit **To be worn on all PE days**

White T-shirt (Plain white with or without school logo)  
Black Shorts or leggings  
White socks (Plain - no bright colours or patterns)  
Black trainers  
Trainers and Jogging bottoms for outside/cold weather

#### Other:

Hair accessories must be a reasonable size and in school colours - red, white and black  
Long hair to be tied back in school  
Ear-rings - Small studs only (can be removed by child before PE lesson)

### **Uniform**

#### Cold Weather

Black trousers  
Red sweatshirt (plain red or with the school logo)  
White polo shirt  
White or black socks - no bright colours or patterns  
Black shoes (sensible and with a safe grip - non slip or trainers)

**To be worn on Non PE days**

#### Warmer Weather

Black shorts, if wished - plain only

#### Sports Kit **To be worn on all PE days**

White T-shirt (Plain white with or without school logo)  
Black Shorts  
White socks (Plain - no bright colours or patterns)  
Black pumps  
Trainers and Jogging bottoms for outside/cold weather

**New School uniform Act - we will keep parents/carers updated:**

<https://www.gov.uk/government/news/new-law-to-make-school-uniform-costs-affordable-for-all>



### Owl Club Child information sheet

A separate form must be completed for each child.

Childs name:..... Class: .....

Contact in case of emergency: .....

Telephone: .....

Please give detail of allergies, illness, special needs dietary restrictions:

.....

.....

Please give details of the doctor and surgery that your child is registered with:

.....

Telephone: .....

In an emergency, when a parent's attendance cannot be immediate, it may be necessary to obtain treatment for a child from a doctor or the casualty department of a hospital. We would ask that you give consent below in the unlikely event of this occurring.

**In the event of sudden illness or accident affecting my child, if recommended by a doctor, I agree to emergency treatment, including any operative and/ or administration of a general anaesthetic, to be given to my child.**

Signed:.....

Relationship to child :.....

Date .....

I have read the Owl Club terms and conditions and agree to adhere to them.

Signed ..... Date .....

# Owl Club

*'Where your child can enjoy breakfast & games amongst friends'*



*Alexandra Park Junior School*



## Aims of Owl Club

We aim to provide a good quality nutritious breakfast at Alexandra Park Junior School to prepare the children for the school day.

We are committed to providing equal opportunities for play and participation and we will ensure that you child(ren) have a safe and happy time at Owl Club.

We see Owl Club as a social opportunity and at the same time to learn about healthy eating. Once the children have eaten they are encouraged to join in one of the numerous amount of games provided by the school.

## Opening times

Owl Club will open from 8.00AM - 08.45AM every day during term time, your child can be dropped off at the main entrance where they will be welcomed by a member of staff to sign in.

## Cost

Owl Club has a charge of £1 per day per child, which includes a hot breakfast and a drink. The cost does not change depending on the time your child arrives and payment is required on the day and £5 can also be paid upfront for the whole week.

## General

We are always open to new ideas and suggestions regarding Owl Club and we do appreciate your feedback. If you have any issues with Owl Club please do not hesitate to speak to us.

We offer a range of games and activities to stimulate the brain and prepare the children for the challenges ahead.

## Owl Club

### TERMS AND CONDITIONS

Welcome to Owl club at Alexandra Park Junior School.

Please take the time to read these as they will help with the smooth running of this club.

**1 Charges:** The cost of a place is £1 per day per child, and this includes hot breakfast and activities. You pay per session or weekly to the member of staff who will greet and register your child.

**2 After Owl club:** Children who are part of Owl Club and would like to play on the top pitch may do so with a member of staff at 08.30 am All other children will be asked to socialise with their friends outside while waiting for the bell to ring.

**3 Expectations:** Behaviour of any person 'on site' considered to be unacceptable and inappropriate will not be tolerated. Respect for, and proper use of, all property, equipment and the premises is essential and must be maintained by all persons at all times. The school's Expectations should be followed at all times.

**4 Confidentiality:** All information exchanged by any person involved with the club will be kept confidential.

**The success of the club depends on the co-operation and sharing between all those involved. Parents should address any comments they wish to make to**

**Mr Clarke (Pastoral Mentor) or Mrs Seabright (Headteacher).**